

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 24, 1997

COUNTY FISCAL LETTER (CFL) NO. 97/98-27

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY AUDITOR CONTROLLERS

SUBJECT: CHILD WELFARE SERVICES/CASE MANAGEMENT SYSTEM
PROCEDURE FOR PAYING THE COUNTY COST OF INTEGRATED
SYSTEMS SOLUTIONS CORPORATION SERVICES OUTSIDE OF THE
BASE CONTRACT

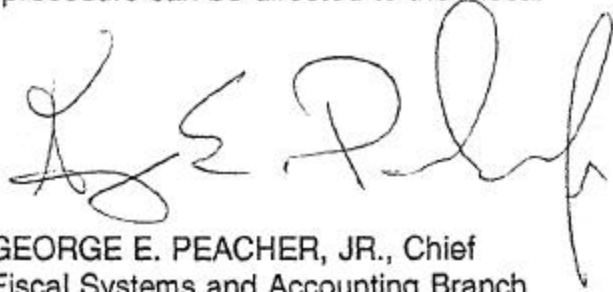
In order to facilitate the payment of county costs for the Integrated Systems Solutions Corporation (ISSC) services outside of the base contract for the Child Welfare Services Case Management System (CWS/CMS), the California Department of Social Services (CDSS) worked with the Health and Welfare Data Center (HWDC) and provided some alternatives to the County Welfare Directors Association (CWDA) Fiscal Committee. The Fiscal Committee selected an alternative as an interim solution and it was approved by the CWDA Board of Directors for implementation. The interim procedures for collecting and paying the county cost for these services are as follows:

- o The HWDC provides the detail billing information from ISSC broken down by county. This information is transmitted to CDSS via an invoice from HWDC.
- o The CDSS adjusts the monthly county CWS advance by the amount of the county share for these costs. The county share is matched with the federal and state shares, and the payment is remitted to HWDC. The state share amount will be tracked against each affected county's CWS allocation.
- o The HWDC pays ISSC for these costs.

Counties will be provided the detail of the ISSC costs directly from the HWDC CWS/CMS Project. CDSS will only identify the adjustment on the AA190 (Statement of Cash Advance) as the adjustments are made.

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This interim procedure will apply to the State Fiscal Year 1996/97 costs, and will continue to be in place for future costs until such time a new solution can be worked out by the counties, State, and ISSC. If you have any questions regarding the types of charges or the amount of the charges, please contact your CWS/CMS Project analyst. Questions regarding the interim procedure can be directed to the Fiscal Systems Bureau at (916) 657-3390.

A handwritten signature in black ink, appearing to read "G. E. Peacher, Jr.", written in a cursive style.

GEORGE E. PEACHER, JR., Chief
Fiscal Systems and Accounting Branch

c: CWDA
HWDC